



**Center for Spiritual Living, Santa Rosa
(A Science of Mind Community)**

Minutes of the Informal Annual Membership Meeting March 29, 2020

BOARD MEMBERS PRESENT:

1. Rev. Edward Viljoen, Senior Minister and Chief Administrative Officer
2. Anne Snyder, President
3. Lynn Ruebush, Vice President
4. Bob Hart, Treasurer
5. David Powers
6. Robin Zolotoff
7. Barbara Frohlech
8. Nancy Reynolds
9. Julie Burns

BOARD MEMBERS ABSENT – None

BOARD CANDIDATES PRESENT:

1. Kate Luna
2. Mary Ann Granieri
3. Dinna Withrich

BOARD CANDIDATES ABSENT – None

PARLIAMENTARIAN – Paul Corbett, Practitioner Emeritus

BOARD RECORDING SECRETARY – Linda Hann, Chief Operating Officer

BOARD PRACTITIONERS PRESENT – Adrienne Bowes, RScP, and Diane Tapogna, RScP

MEMBERS PRESENT:

The Informal Annual Meeting was a virtual meeting and a Quorum will be determined at the Formal Annual Meeting.

OPENING OF THE INFORMAL ANNUAL MEETING AND CALL TO ORDER– 1:30 pm

President Anne Snyder welcomed everyone to the informal 2020 Annual Meeting of the members of the Center for Spiritual Living, Santa Rosa. President Anne explained that due to the Coronavirus (COVID-19) emergency, we are holding an informal Zoom meeting today which will be followed by a formal meeting when we can once again gather at our Center.

Diane Tapogna, RScP, gave the invocation inviting us to center ourselves and become present in body, mind, and spirit, knowing this Center is divinely guided, that Spirit lives in all of us, we merge with the Divine in gratitude for this place, this philosophy, this time together, and we remain mindful and expectant for good.

BOARD SACRED COVENANT

Following the Board's traditional opening for its meetings, President Anne Snyder read the Board Covenant.

Our Identity as the Board of Trustees is to be completely humble, gentle, and patient with one another in love. We make every effort to keep the unity of Spirit through the bond of peace. We each perceive that we are one with all people and all are one with us. There is no separation.

Our Vision is Unity

Our Purpose is Expressing Love through Service

Our Intentions are:

- 1. To embrace spiritual principle and practice as the foundation of our activities*
- 2. To maintain a big picture awareness*
- 3. To articulate our vision, values, and philosophy*
- 4. To maintain a high level of service and stewardship*
- 5. To be ambassadors of the Center*
- 6. To communicate openly and regularly*

First Adopted October, 2001

Revised November 20, 2008

QUORUM

The Quorum requirement will be determined at the Formal Annual Meeting.

President Anne Snyder welcomed everyone to the Informal Annual Meeting and expressed gratitude and acknowledged the following people who assisted in putting this meeting together today:

- Allan Yeager, Communications Officer;
- Linda Hann, Chief Operating Officer;
- Bob Hart, Treasurer
- Volunteers Jan Davis, Stephen Hann, and David Reichard; and, of course
- Dr. Edward Viljoen

APPROVAL OF 2019 MINUTES

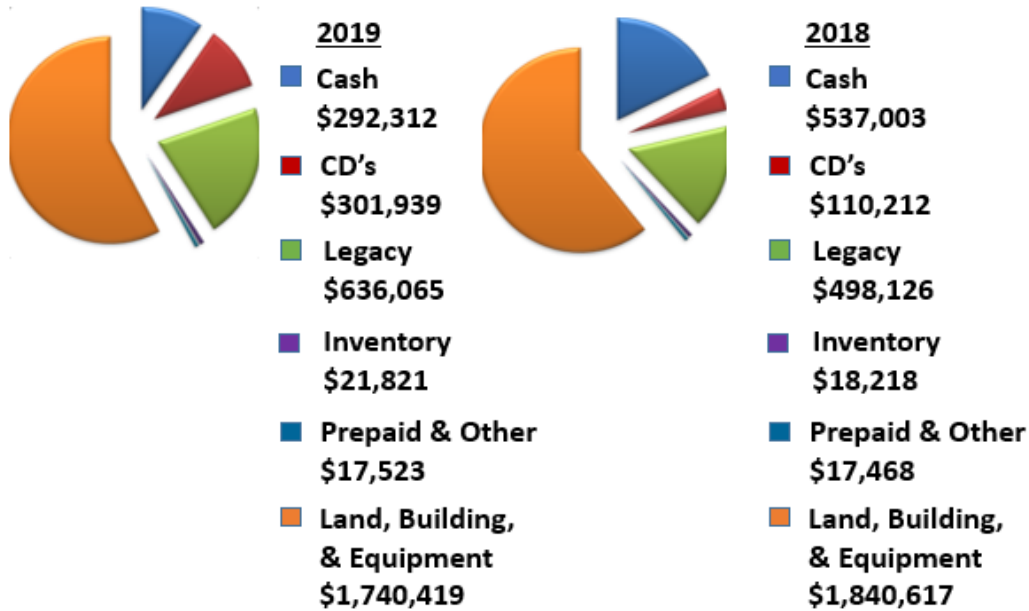
The Motion to approve the Minutes from the 2019 meeting will be made at the Formal Annual Meeting.

FINANCIAL REVIEW

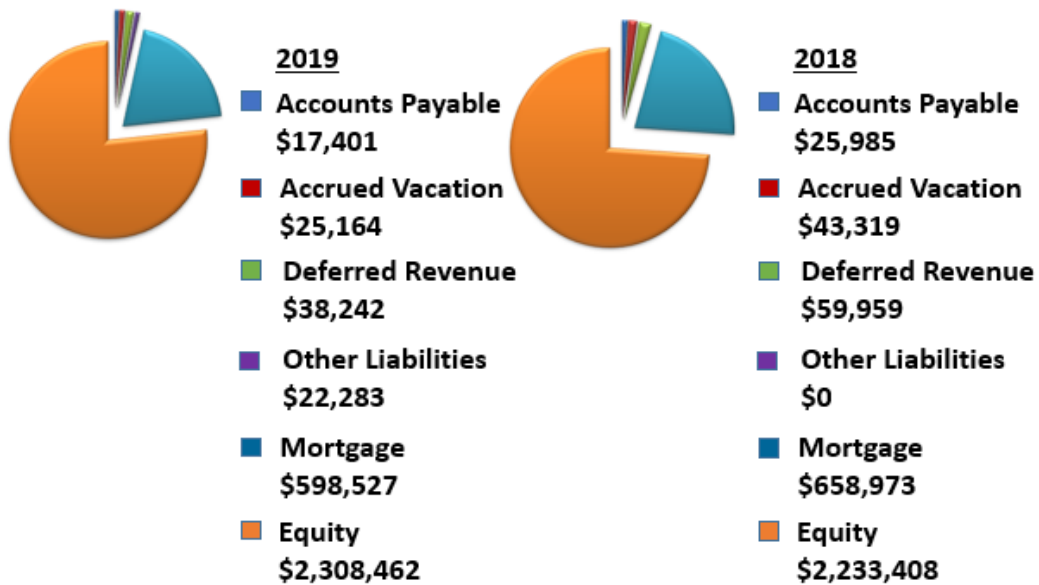
President Anne Snyder introduced Treasurer Bob Hart who introduced Mark McDonell, CPA, the Center's independent accountant. It was noted that this is the eighth year that Mark has performed the outside review of our financials. Mark McDonell then explained the review process. He indicated that the independent review he performs is objective. He assesses whether the Center's finances are properly reported in accordance with generally accepted accounting principles. He performed a rigorous financial review and did not detect any exceptions. He commended the Center for financial excellence and noted that everyone could read the financial statements on the Center's website.

Mark's presentation was followed by the financial report by Treasurer Bob Hart and included the following information:

Balance Sheet - The Center's Assets



Balance Sheet – Our Liabilities & Equity



Sources of Revenue



2019

- Contributions
\$1,125,724
- Education
\$98,697
- Program Services
\$95,536
- Bookstore Sales
\$94,881
- Fundraising
\$49,020
- Interest/Other
\$2,576



2018

- Contributions
\$1,133,837
- Education
\$93,584
- Program Services
\$128,512
- Bookstore Sales
\$105,072
- Fundraising
\$28,376
- Interest/Other
\$23,277

Expenses



2019

- Celebration Services
\$438,520
- Education
\$184,381
- Administrative
\$212,629
- Member Services
\$271,395
- Bookstore
\$82,559
- Youth & Family
\$123,823
- Tithes
\$102,383
- Fundraising
\$26,815



2018

- Celebration Services
\$441,078
- Education
\$210,727
- Administrative
\$198,796
- Member Services
\$298,363
- Bookstore
\$86,716
- Youth & Family
\$130,328
- Tithes
\$102,507
- Fundraising
\$11,423

Notable 2019 Events

- Tithed \$25,548 to our nonprofit partners
- Tithed \$76,835 in support of Science of Mind
- Provided \$5,620 to our members through the Member Assistance Program
- Distributed \$4,648 in fire relief to our members
- Provided \$2,104 to Paradise Center for Spiritual Living for fire relief

Notable 2019 Events

- Paid off \$60,446 on our mortgage
- Provided through Project Sleep Warm:
 - 20 sleeping bags, 6 comforters, and 26 hand-knit teddy bears to The Living Room
 - 10 baby quilts, 40 baby receiving blankets, 20 baby bids, and 13 nursing cover-ups to The Baby Closet
- Days for Girls provided 119 menstrual kits

Notable 2019 Events

- Launched a new and improved web site
- Held our 3rd successful Nurturing Our Community program, raising over \$17,000 (and \$50,000 over the three years)
- Upgraded the stage's electrical system for the Music Department
- Resurfaced the west parking lot

Notable 2019 Events

- Fully funded 16 teens and 5 counselors to attend Teen Camps
- Provided Spiritual Education classes with 713 seats filled
- Conducted 290 Heart In Hand hospice and hospital visits plus 78 telephone support calls
- 122 Grief and Loss support contacts
- Answered 3,016 prayer requests
- 262 Jail Ministry visits plus two weekly classes involving 67 inmates

Notable 2019 Events

- Held a Community Seder with Rabbi George Gittleman and Rabbi Stephanie Kramer for just under 100 people
- Held a successful Volunteer Appreciation bingo luncheon
- Our Spanish Speaking Outreach Program
 - Provided translated videos and affirmative prayers
 - Now reaching as many as 40,000 people with each post in 28 countries and the USA

At the Formal Annual Meeting, the floor will be opened for questions or comments from Members specifically directed toward CPA Mark McDonell or Treasurer Bob Hart regarding finances. Thereafter, the President will ask for a Motion from the floor to accept the Financial Statement for the year ended December 31, 2019 as presented.

SLATE OF CANDIDATES:

President Anne Snyder introduced our current Trustees.

President Anne Snyder then asked Vice-President Lynn Ruebush to introduce the Slate of Candidates and announced that the Board of Trustees has accepted the recommendation of its nominating committee and appointed the new Trustees to fill the vacancies of the Trustees whose terms end today, pending acceptance at our Formal Meeting.

Vice President Lynn introduced the Slate of Candidates:

- Mary Ann Granieri
- Kate Luna
- Dinna Withrich

As required by our By Laws, at the Formal Annual Meeting the President will ask if there are any other nominations from the floor. The President will then ask for a Motion from the floor to accept the Slate of Candidates as presented by the Board.

FAREWELL TO OUTGOING TRUSTEES:

At this time, there was a farewell to the outgoing Trustees honoring Alicia Carroll, Lynn Ruebush, and Anne Snyder for their service on the Board of Trustees.

MESSAGE AND INDUCTION:

Dr. Edward then gave a message to our community and performed the following induction of the new Board:

Dr. Edward said now, it is time for the induction of our new Board of Trustees. It is our tradition to charge each new Board of Trustees to hold our Center in Sacred Trust. We, the witnesses of this ceremony have an opportunity to renew our commitment as members of the Center for Spiritual Living, Santa Rosa. So, to set the tone for our Trustees who will be committing to fulfill the duties of their position, I ask you, who are members:

Do you commit to continue to be loyal, active and supporting of your spiritual community here at the Center for Spiritual Living, Santa Rosa to the best of your ability?

- If so, please indicate your willingness by giving a “thumbs up”

Do you commit to continue in your own regular spiritual practice to the best of your ability to contribute to a world that works for everybody?

- If so, please indicate your willingness by giving a “thumbs up”

To the new Board of Trustees, welcome to your Induction ceremony. You will each be asked if you are willing to commit to the responsibilities of holding this Center in sacred trust.

- To charge David Powers, I call forward Elin Powers
- To charge Robin Zolotoff, I call forward Dan Parun
- To charge Nancy Reynolds, I call forward Rev Tara Steele
- To charge Julie Burns, I call forward Silvana McCormick
- To charge Bob Hart, I call forward Jan Davis
- To charge Barbara Frohlich, I call forward Georgia Davis
- To charge Mary Ann Granieri, I call forward Kathleen Kearney
- To charge Kate Luna, I call forward Donna Hoover
- To charge Dinna Withrich, I call forward Walt Withrich
- To charge myself, I call forward Kevin Viljoen

ADJOURN MEETING:

President Anne announced that once Board Practitioner, Adrienne Bowes, completes her prayer, the meeting is adjourned until our Formal Meeting.

CLOSING BENEDICTION

Board Practitioner Adrienne Bowes gave the closing benediction.

MEETING ADJOURNED AT 2:44 PM

