



**Center for Spiritual Living, Santa Rosa
(A Science of Mind Community)**

Minutes of the Annual Membership Gathering March 17, 2019

BOARD MEMBERS PRESENT:

1. Rev. Edward Viljoen, Senior Minister and Chief Administrative Officer
2. Anne Snyder, President
3. Lynn Ruebush, Vice President
4. Carol Fleming, Treasurer
5. Calvin Johnson
6. Erica Palazzo
7. David Powers
8. Robin Zolotoff
9. Juanita Ortegon

BOARD MEMBERS ABSENT – Tish Lobland

Trustee Tish relocated to her family in Florida and was not present at the meeting.

BOARD CANDIDATES PRESENT:

1. Julie Burns
2. Bob Hart
3. Nancy Reynolds
4. Barbara Frohlech
5. Alicia Carroll

BOARD CANDIDATES ABSENT – None

PARLIAMENTARIAN – Paul Corbett, Practitioner Emeritus

BOARD RECORDING SECRETARY – Linda Hann, Chief Operating Officer

BOARD PRACTITIONERS PRESENT – Adrienne Bowes, RScP, and Diane Tapogna, RScP

MEMBERS PRESENT:

A quorum of the membership was present with 166 members in attendance.

OPENING OF THE ANNUAL MEETING – 1:30 pm

Adrienne Bowes, RScP, gave the invocation inviting us to center ourselves and become present in body, mind, and spirit, knowing this Center is divinely guided, that Spirit lives in all of us, we merge with the Divine in gratitude for this place, this philosophy, this time together, and we remain mindful and expectant for good.

BOARD SACRED COVENANT

Following the Board's traditional opening for its meetings, President Anne Snyder read the Board Covenant.

Our Identity as the Board of Trustees is to be completely humble, gentle, and patient with one another in love. We make every effort to keep the unity of Spirit through the bond of peace. We each perceive that we are one with all people and all are one with us. There is no separation.

Our Vision is Unity

Our Purpose is Expressing Love through Service

Our Intentions are:

- 1. To embrace spiritual principle and practice as the foundation of our activities*
- 2. To maintain a big picture awareness*
- 3. To articulate our vision, values, and philosophy*
- 4. To maintain a high level of service and stewardship*
- 5. To be ambassadors of the Center*
- 6. To communicate openly and regularly*

First Adopted October, 2001

Revised November 20, 2008

QUORUM

Donna Starr, Logistics Manager, reported that a quorum of 15% of our members was present. The President declared the meeting officially open for doing business.

President Anne Snyder welcomed everyone to the Annual Meeting and thanked everyone for showing their support for the important business aspect of the Center, our spiritual home. President Anne thanked the many people who made today's meeting possible for their hard work, careful preparation, and service to our membership today specifically thanking the following people for making our time together here today possible:

- Paul Corbett, Parliamentarian
- Practitioners Adrienne Bowes and Diane Tapogna for their service as Board Practitioners
- Linda Hann, Donna Starr, and the many other wonderful staff members and volunteers

APPROVAL OF 2018 MINUTES

President Anne Snyder asked for a motion to approve the minutes from last year's annual gathering on March 18, 2018. The minutes have been available for members to view on our website.

Motion: Chandra Farnsworth

Seconded: Stephen Hann

Vote: All in Favor

FINANCIAL REVIEW

President Anne Snyder introduced Treasurer Carol Fleming who introduced Mark McDonell, CPA, the Center's independent accountant. It was noted that this is the seventh year that Mark has performed the outside review of our financials. Mark McDonell then explained the review process. He indicated that the independent review he performs is objective. He assesses whether the Center's finances are properly reported in accordance with generally accepted accounting

principles. He performed a rigorous financial review and did not detect any exceptions. He commended the Center for financial excellence and noted that everyone could read the financial statements on the Center’s website.

Mark’s presentation was followed by the financial report by Treasurer Carol Fleming and included the following information:

Cynthia Waggoner’s Gift to our Center

March 2017:

\$900,000 bequest from the estate:

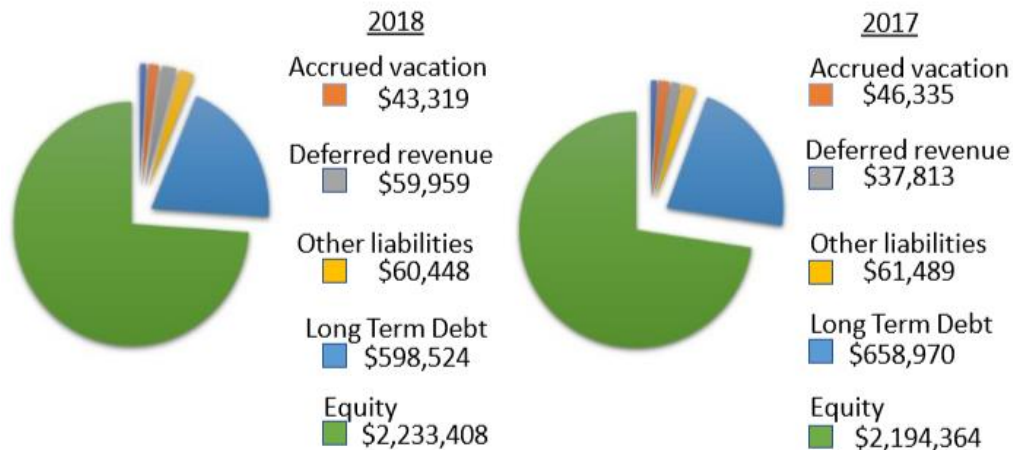
- \$500,000: Create Board directed Legacy Investment account
- \$300,000: Reduce principal of Center's mortgage
- \$45,000: Tithe to teens attending 2017 Camp
- \$45,000: Tithe to International Science of Mind works
- \$10,000: Retain in Center's operating funds

August 2018:

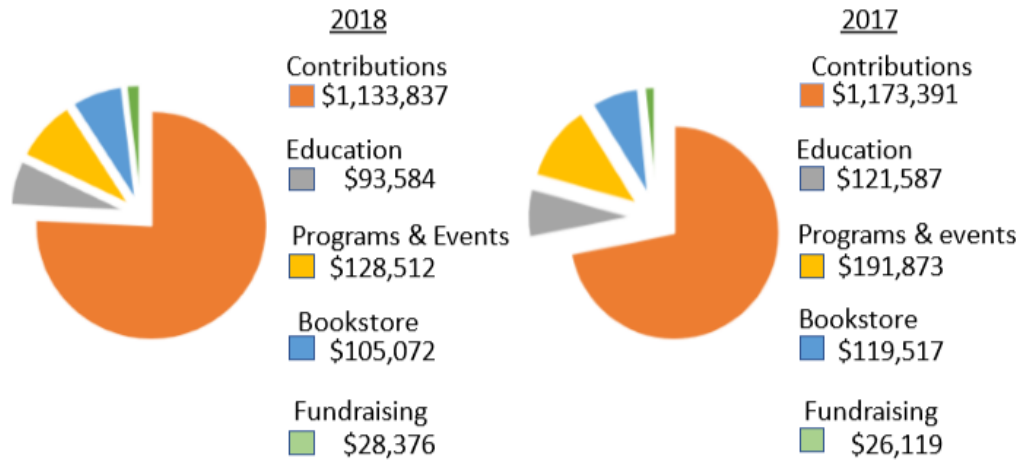
\$157,430 remaining bequest from the estate:

- \$76,833: Personnel costs
- \$64,854: General Expenses
- \$15,743: Tithe to 2018 Nonprofit Partners

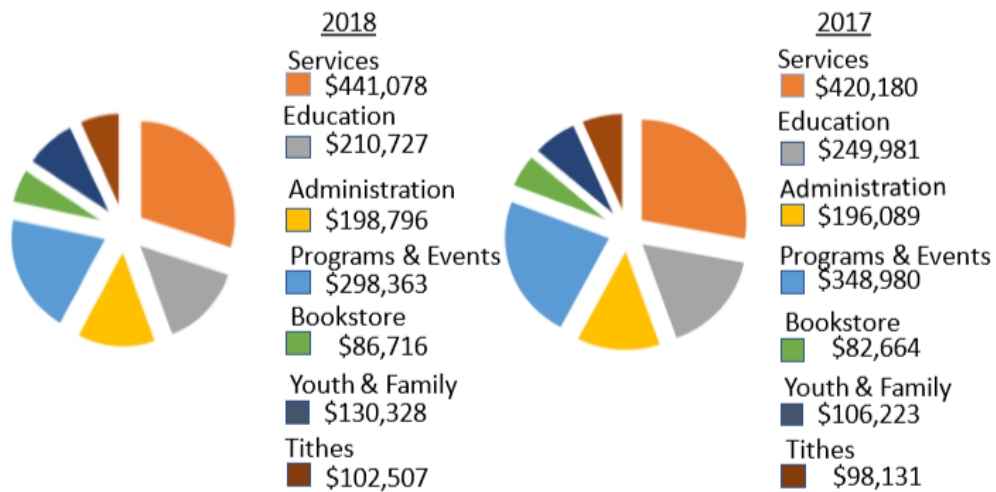
Balance Sheet – Our Liabilities & Equity



Sources of Revenue



Expenses



President Anne Snyder opened the floor for questions or comments from Members specifically directed toward CPA Mark McDonell or Treasurer Carol Fleming regarding finances.

President Anne Snyder asked if there was a motion from the floor to accept the Financial Statement for the year ended December 31, 2018 as presented.

Motion: Nancy Talley

Seconded: Sue Faria

Vote: All in Favor

SLATE OF CANDIDATES:

President Anne Snyder introduced our current Trustees.

President Anne then asked Vice-President Lynn Ruebush to introduce the slate of candidates and announced that the Board of Trustees has accepted the recommendation of its nominating committee and introduced the slate of candidates:

- Julie Burns
- Bob Hart
- Nancy Reynolds
- Barbara Frohleich
- Alicia Carroll

The candidates were welcomed on to the stage and presented to the members. As required by our Bylaws, President Anne Snyder asked if there were any other nominations from the floor.

Hearing none, President Anne asked if there was a motion to accept the slate as presented by the Board.

Motion: Kathleen Kearny

Seconded: Whitefire Falconer

Vote: All in Favor

FAREWELL TO OUTGOING TRUSTEES:

At this time, there was a farewell to the outgoing Trustees honoring Carol Fleming, Calvin Johnson, and Erica Palazzo for their service on the Board of Trustees.

MESSAGE AND INDUCTION:

At this time, Dr. Edward gave a message to our community and performed the following induction of the new Board:

Dr. Edward said now, it is time for the induction of our new Board of Trustees. It is our tradition to charge each new Board of Trustees to hold our Center in Sacred Trust. We, the witnesses of this ceremony have an opportunity to renew our commitment as members of the Center for Spiritual Living, Santa Rosa. So, to set the tone for our Trustees who will be committing to fulfill the duties of their position, I ask you, who are members:

Do you commit to continue to be loyal, active and supporting of your spiritual community here at the Center for Spiritual Living, Santa Rosa to the best of your ability?

- If so, please say yes

Do you commit to continue in your own regular spiritual practice to the best of your ability to contribute to a world that works for everybody?

- If so, please say yes. Thank you.

To the new Board of Trustees, welcome to your Induction ceremony. You will each be asked if you are willing to commit to the responsibilities of holding this Center in sacred trust. You will be given a flower to place in a vase as a sign of your acceptance. When you have been charged, place the flower in the vase as a symbol of the unity of the Board and then remain standing with the other members of the Board.

- To charge Anne Snyder, I call forward Cricket Garratt
- To charge Lynn Ruebush, I call forward Tamarya Hulme
- To charge David Powers, I call forward Elin Powers
- To charge Robin Zolotoff, I call forward Dan Parun
- To charge Alicia Carroll, I call forward Julia McClung
- To charge Nancy Reynolds, I call forward Rev Tara Steele
- To charge Julie Burns, I call forward Jason Glavis
- To charge Bob Hart, I call forward Jan Davis
- To charge Barbara Frohlich, I call forward Ana Castillo-Williams
- To charge myself, I call forward Kevin Viljoen

CLOSING BENEDICTION

Board Practitioner Diane Tapogna gave the closing benediction.

MOTION TO ADJOURN

President Anne Snyder asked for a motion to adjourn the meeting:

Motion: Elin Powers

Seconded: Sherry Lester

Vote: All in Favor

MEETING ADJOURNED AT 2:55 PM